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**Supervision Agreement**

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| **This fostering supervision agreement is between:** | | |
| **Foster carer 1:**  [insert name here] | **Signature:** | |
| **Foster carer 2:**  [insert name here] | **Signature:** | |
| **Supervising social worker:**  [insert name here] | **Signature:** | |
| **Date:** |  | |
| **Fostering Services National Minimum Standards**  *“Each approved foster carer is supervised by a named, appropriately qualified social worker who has meetings with the foster carer, including at least one unannounced visit a year. Meetings have a clear purpose and provide the opportunity to supervise the foster carer’s work, ensure the foster carer is meeting the child’s needs, taking into account the child’s wishes and feelings, and offer support and a framework to assess the carer’s performance and develop their competencies and skills. Foster carers’ files include records of supervisory meetings”.* | | |
| **Supervising Social Worker Contact Details** | | |
| **Mobile** | |  |
| **Landline** | |  |
| **Email** | |  |
| **SSW normal working hours** | |  |
| **Other Contacts** | | |
| **Team manager – name and contact details** | |  |
| **Fostering Duty – times and contact information** | |  |
| **Emergency Duty Team** | |  |
| **Foster carer availability** | | |
| Working hours / shift patterns for carer 1 and carer 2 if you work as well as fostering | |  |
| What is the best time for the SSW to meet with the children /young people in the foster family? | |  |
| **Supervision arrangements** | | |
| Frequency of supervision.  (Minimum of 4 weekly for first year and minimum of 8 weekly thereafter) | |  |
| Arrangements for any communication needs e.g. interpreter | |  |
| Arrangements to be made to see second carer, if applicable and children/young people? **Specify frequency**  Please include other significant adults, if applicable (e.g. if they live with you or are important to your fostering role | |  |
| How will supervisions be recorded and how the record be shared? | |  |
| **Please note that whilst supervision times/dates will normally be agreed in advance, the SSW is legally required to undertake at least two unannounced visits each year. They will usually want to see the children’s play areas and bedrooms on these visits.** | | |

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| **Supervision Agenda** | |
| There are certain matters which will be discussed at each supervision session | * The impact of fostering on the carer/s and family. * The health and wellbeing of the carer/s and family * How well the carer is meeting the needs of the child or children. This will include gathering evidence of the carers practice for the Foster Carer Annual Review. * Advice or guidance the carer requires about the child’s needs or procedures/ care planning etc. * Equipment and finance. * The carers role in planning for the children’s future - attendance at meetings/ working with birth family/ transitions etc * Any complaints/ allegations/ performance issues * How effectively the carer is being supporting and working as part of a team. * The carers learning and development. * Consideration of family safer care plan/individual child plan and any amendments required. |
| Other matters which will be discussed in supervision: |  |

**Signed:**

**Carers:**

**Supervising social worker:**

**Date:**